Guidelines for Ministers of Holy Communion at Church, April, 2016

Dear Ministers of Holy Communion:

Please remember: YOU ARE CARRYING THE BLESSED SACRAMENT. Reverence is shown by how you dress and how you carry out your ministry. The following will provide a uniform way for your ministry.

1. Sign in is located the Sanctuary. Check off your name and take an EM medallion from the hook. The first person to sign in is asked to find someone to fill in for missing ministers, have them sign in and take a remaining medallion. Usually we need seven for all Masses.

2. Your presence 10 minutes before Mass is needed for greeting the people whether or not you are sign up for a Mass. Whatever Mass you come to you are to greet the people at all doors before and after the Mass. If you have signed up then please join the priest in a group for a short prayer before the Entrance Procession, which you are invited to be a part of as well as participating in the Recessional.

3. Come up to altar as Sign of Peace is ending, use the soap-less hand lotion, massaging your hands <u>until all the moisture is gone</u>.

4. <u>Do not bring the main ciborium from the tabernacle, unless asked to do so</u>.

5. Stand in a line, on the blue tape, facing the altar; servers are on that line also.

6. Accept the vessel the priest gives you. When receiving the cup offer it to the person on your right before going to the congregation.

7. There is to be one cup for each ciborium (host container) – go in pairs to the people.

8. The first two to receive the vessels with the Body and Blood will go to the Children's Chapel, then distribute on the choir side.

9. Cup ministers on the choir side will stand near the organ. The cup bearers on the tabernacle side stand at the baptism font and at the head of the side aisle.

10. **If you run out of hosts go to the tabernacle and take the large ciborium from there back to your station**. <u>Leave the ciborium lid at the tabernacle</u>. Ministers needing more hosts will go to the person with the large ciborium.

11. When all the people on the tabernacle side have received move to help at another station.

12. When carrying the Body or Blood of Christ you do not bow or make any reverence to the altar or the Cross as you have the REAL PRESENCE with you.

13. If a host falls, please pick it up and consume it; if the Precious Blood spills use the purificator to wipe it up, and have a server get you another one.

14. The first person returning to the tabernacle will remain there, receive the hosts from the other ministers, who then genuflect and return to their place. Upon closing the tabernacle genuflect and take the ciboriums and **the key to the credence table**.

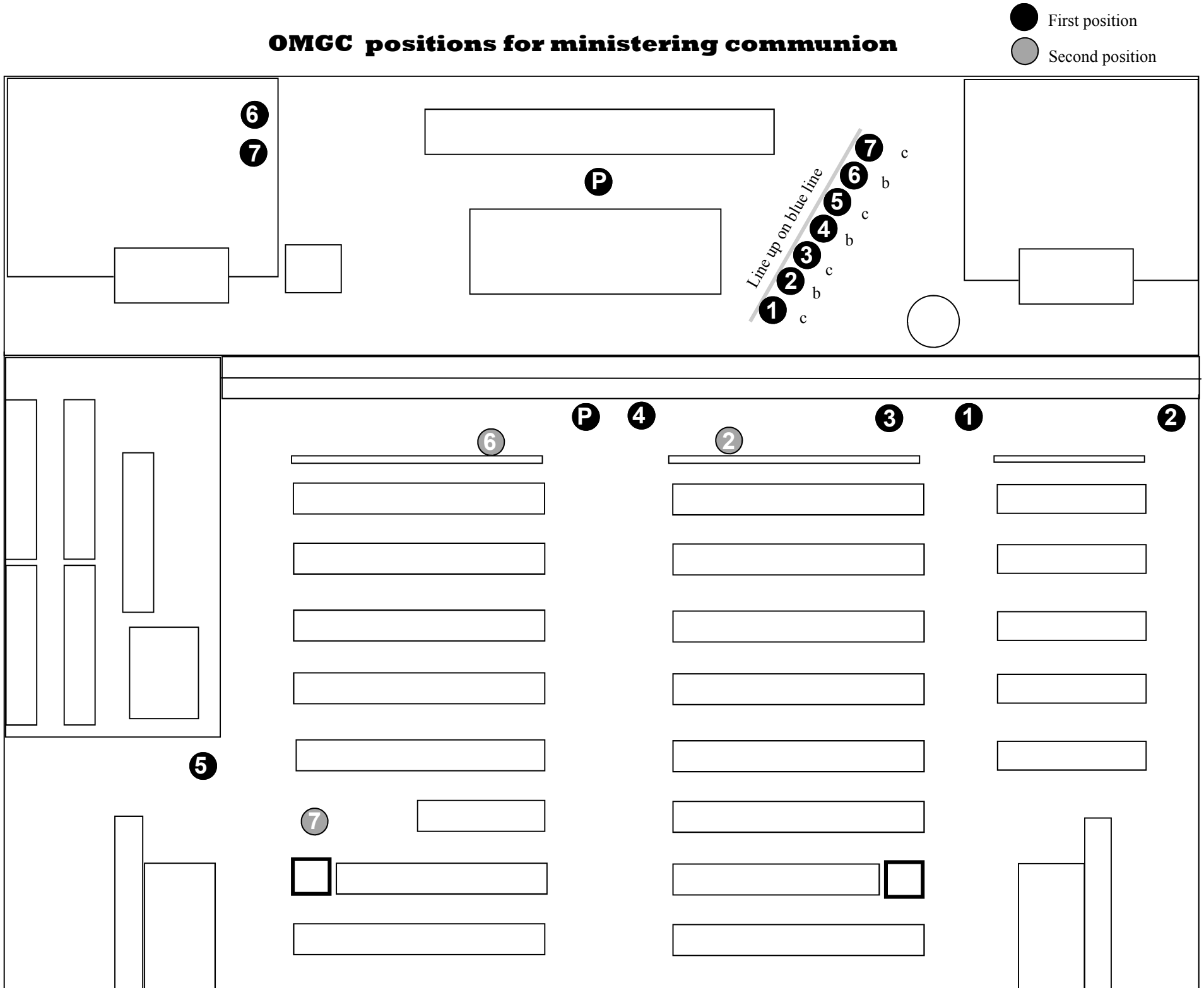
15. Cup ministers: leave your cups at the credence table, consume any of the Precious Blood remaining, and return to your place without going into the sacristy. After Mass, return to the sacristy to help purify vessels. This is the same for daily Masses.

16. Please only combine hosts from one ciborium to another at the tabernacle, not while walking or at your station.

17. Remember to eturn your medallion along with your vessel before returning to your seat. We only have the seven.

Thank you for your devout ministry at our liturgies.

Fr. Jim

Your Notes:

OMGC positions for ministering communion